



DERIVCO

ANNEXURE C

POPIA DATA SUBJECT ACCESS REQUEST FORM

Request Form

Under section 23 of the Protection of Personal Information Act, 2013

Particulars of DERIVCO (PTY) LTD 's Deputy Information Officer

Requests can be submitted either via post or e-mail and should be addressed to the Deputy Information Officer as indicated below:

Deputy Information Officer:	Shane Moodley
Physical Address:	77 Armstrong Ave, La Lucia, Durban North, 4051
Postal Address:	77 Armstrong Ave, La Lucia, Durban North, 4051
Telephone Number:	(+27) 31 580 1000
E-mail:	InformationOfficer@derivco.co.za

If request is for access to or copies of your own personal information records:

Last name appearing on records same as below, or: _____

<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Miss	Last Name: _____
First Name: _____				Middle Name: _____
Address: (Street/Apt. No./P.O. Box.) _____				City/Town: _____
Province: _____				Postal Code: _____
Telephone Number (Day): _____				

Telephone Number (Evening): _____

Detailed description of requested records and/or personal information. (If you are requesting access to your personal information, please identify the personal information record containing the person information, if known.)

Preferred method of access to records:

<input type="checkbox"/>
<input type="checkbox"/>

Examine Original
Receive Copy

Signature: _____

Date: _____

Responsible Party Use

Date Received: _____

Requestor Number: _____

Comment: _____

Personal Information contained on this form is collected pursuant to the Protection of Personal Information Act, 2013 and will be used for the purpose of responding to your request. Questions about this collection should be directed to the Information Officer at the contact details set out above.

